**This letter is for you to adapt for your patient(s). Please ensure that you customise the text highlighted in yellow so that the information is appropriate. Please also ensure that once you have made your amendments, any important information isn’t split across two pages, or that an instruction to continue on to a second page is added.**

Insert practice header or print to practice headed paper, or type address details below.

[Practice name]

[Address]

[Tel]

[Email]

[Date]

[Title\_Initial\_Surname]

[Patient Address Block]

Dear [Title] [Surname],

Dear Mr/Mrs/Miss [Surname],

We are writing to all the patients currently prescribed minocycline for acne.  NHS England has asked all GPs to cease prescribing as there are some safety concerns with minocycline and there may be more suitable therapeutic approaches that the practice can offer you.

We have stopped your current prescription, but please make an appointment at the surgery at a convenient time to discuss this further should you need further support.

If you have any questions about this change, please contact your GP/Nurse/Pharmacist (delete as appropriate).

|  |  |
| --- | --- |
| **GP/Nurse/Pharmacist** [delete as applicable] | [Add number] |

Yours sincerely

Dr [insert name] and partners