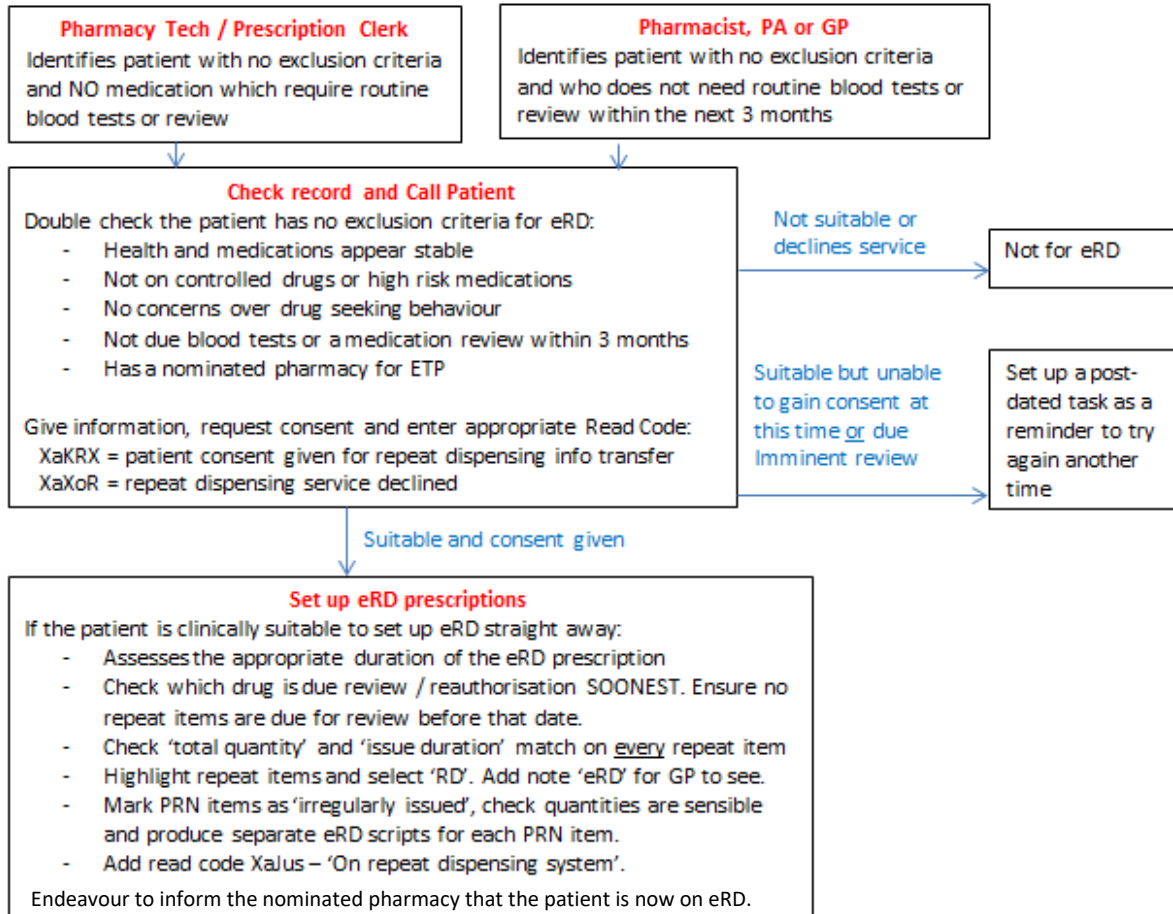# Electronic Repeat Dispensing – A brief guide for prescribers

eRD allows prescribers to sign a batch of electronic prescriptions in advance. The CCG has made eRD a key priority, to maintain medication supply and reduce GP workload during the peak of the virus outbreak. Patients on eRD will liaise directly with the Community Pharmacy to obtain more medicine.

Summary of eRD roll-out by the pharmacy team:

Pharmacy Tech / Prescription Clerk
Identifies patient with no exclusion criteria and NO medication which require routine blood tests or review

Pharmacist, PA or GP
Identifies patient with no exclusion criteria and who does not need routine blood tests or review within the next 3 months

Check record and Call Patient
Double check the patient has no exclusion criteria for eRD:
- Health and medications appear stable
- Not on controlled drugs or high risk medications
- No concerns over drug seeking behaviour
- Not due blood tests or a medication review within 3 months
- Has a nominated pharmacy for ETP

Give information, request consent and enter appropriate Read Code:
XaKRX = patient consent given for repeat dispensing info transfer
XaXoR = repeat dispensing service declined

Not suitable or declines service → **Not for eRD**

Suitable but unable to gain consent at this time or due Imminent review → **Set up a post-dated task as a reminder to try again another time**

Suitable and consent given →

Set up eRD prescriptions
If the patient is clinically suitable to set up eRD straight away:
- Assesses the appropriate duration of the eRD prescription
- Check which drug is due review / reauthorisation SOONEST. Ensure no repeat items are due for review before that date.
- Check 'total quantity' and 'issue duration' match on every repeat item
- Highlight repeat items and select 'RD'. Add note 'eRD' for GP to see.
- Mark PRN items as 'irregularly issued', check quantities are sensible and produce separate eRD scripts for each PRN item.
- Add read code XaJus – 'On repeat dispensing system'.

Endeavour to inform the nominated pharmacy that the patient is now on eRD.

Setting up eRD:

1. Check that 'total quantity' and 'issue duration' *exactly* match on <u>every</u> repeat item, eg. all set to 56 tablets and 28 days duration, if BD dosing.
2. Highlight all repeat items for eRD. Select the 'RD' button to produce the eRD prescription. <u>Set up PRNs SEPARATELY on individual eRD scripts</u>, with a sensible frequency.
3. If the patient recently received a prescription then the first eRD script can be cancelled by pressing the red cross icon

Cancelling and re-syncing prescriptions:

1. eRD scripts cannot be *amended* once they have been sent to the Spine. This is why we use eRD most for 'stable' patients.
2. If an item needs to be changed, it must be cancelled off the repeat with the red 'STOP' button. Then add it back on with the new directions, click the 'RD' button and set it so that it syncs with all of the other repeat items on the eRD script.
3. It may be preferable to stop ALL items on that script and add them all back on, to keep it as one eRD script.
4. An automatic task will be sent from the Spine to say if a cancellation has been 'successful' or 'unsuccessful'. If unsuccessful, ensure that what you wanted to change is clear from the Tabbed Journal and forward the task to Admin or the Pharmacy Team to investigate.
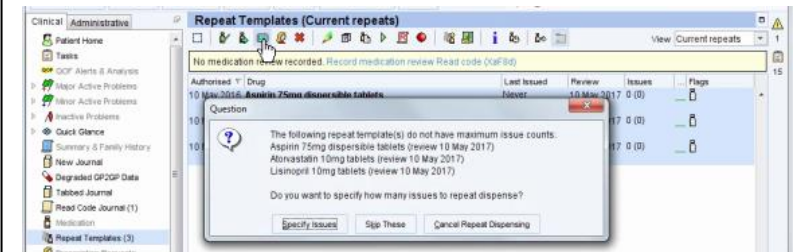

Support:

For online eRD training: https://learning.necsu.nhs.uk/nhs-digital-electronic-repeat-dispensing-elearning/

For links to other eRD resources: http://www.dorsetformulary.nhs.uk/ (see under 'Covid-19 resources)

Pharmacy support: *Insert names and contact details*