**This letter is for you to adapt for your patient(s). Please ensure that you customise the text highlighted in yellow so that the information is appropriate. Please also ensure that once you have made your amendments, any important information isn’t split across two pages, or that an instruction to continue on to a second page is added.**

Insert practice header or print to practice headed paper, or type address details below.

[Practice name]

[Address]

[Tel]

[Fax]

[Email]

[Date]

[Title\_Initial\_Surname]

[Patient Address Block]

Dear [Title] [Surname],

Your GP practice regularly reviews repeat prescriptions to make sure that our patients get the most effective treatment, which in turn provides good value for the NHS without affecting their quality of care.

We are currently reviewing the use of vitamin D preparations.

Your prescription has been changed from tablets to capsules. The packaging might be different to what you would normally expect to see, however these products are considered clinically interchangeable.

We do not expect you to notice a difference in therapy however, please contact us if you have any concerns.

If you have any questions about this change, please contact your GP/Nurse/Pharmacist.

|  |  |
| --- | --- |
| **GP/Nurse/Pharmacist** [delete as applicable] | [Add number] |

Yours sincerely

Dr [insert name] and partners