

Job Ref:

JOB DESCRIPTION

JOB TITLE: Telehealth Lead Practitioner

BAND: Band 6

LOCATION: To Be Agreed with applicant

HOURS OF WORK: 15 hours per week (for a period of 6 months)

ACCOUNTABLE TO: Kim Dix

KEY RELATIONSHIPS: Locality Managers
District Nurses/ Community Matrons
Patients and carers
Primary Health Care Teams (PCHT)
Social Care and Health
Intermediate Care
Commissioners
Telehealth Solutions Ltd
Long Term Conditions Teams

TERMS AND CONDITIONS OF SERVICE:

National NHS terms and conditions of Service
As detailed in the contract of employment

JOB PURPOSE:

The practitioner will act as an advocate for Telehealth providing support to community staff where required across Dorset, Bournemouth and Poole

The practitioner will liaise with appropriate colleagues, Commissioners and the Telehealth provider as necessary

The practitioner will review patient's information on Telehealth at regular intervals, and where necessary take appropriate action to address any issues while ensuring that Telehealth is adding value to the patient's ability to self manage and self care

The practitioner will contribute to adhoc Telehealth 'user group' meetings where the development of best practices will be discussed and promulgated

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MAIN DUTIES AND RESPONSIBILITIES:

Working with key individuals the post holder will be responsible for:

LEADERSHIP

The Practitioner will become a main contact point for community staff requiring support in relation to Telehealth

The Practitioner will introduce Telehealth as a case management tool and encourage community staff to consider this for suitable patients

Offer supervision to colleagues in relation to specific patients using Telehealth

Support team members during the initial stages of implementation of Telehealth

Ensure accurate and timely monitoring and recording of the Telehealth system

Be proactive in highlighting other medical conditions that would be appropriate to case manage using Telehealth

Demonstrate and ensure there is a high level of discretion and confidentiality when dealing with patient information

CLINICAL/SPECIALIST SKILLS

Supporting, guiding and promoting Telehealth for use by patients/carers and colleagues

Sound clinical knowledge of COPD and Health Failure

RESEARCH

Demonstrating professional competence by using a research based practice and attending relevant Professional Development Activities

Initiating and participating in audit work as required

Using the knowledge of evidence based care to maintain high standards

EDUCATION AND EXPERIENCE

Must be a Registered nurse or AHP registered with the HPC

Maintaining Professional Registration in accordance with professional guidance

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Participate in own staff development and performance review through continuing professional development
Undertaking training appropriate to Trust Policies e.g. Mandatory training

TRAINING AND DEVELOPMENT

The Practitioner will undergo Telehealth Clinical User Interface training to enable them to use the software and will organise refresher training for themselves as required

Attending staff meetings and actively representing Telehealth. Participating in committees/groups at strategic level

Any other relevant training as agreed with line manager

COMMUNICATION

Maintain accurate documentation, including electronic, which reflects up to date details of patients

Communicate with patients and carers using tact and diplomacy

Work actively to develop and maintain good and effective working relationships with colleagues internal and external to the Trust

Work collaboratively with other staff to ensure that resources are used flexibly to meet the demand

Overcome barriers to communication as required using appropriate skills and knowledge

Writing and submitting reports, as and when required, to the appropriate agencies

OTHER RESPONSIBILITIES

The postholder will undertake regular travel across the county which may entail sitting in a restricted position for prolonged periods

Following consultation agreed additional duties within the service in accordance with training and experience

The responsibility of the post may change over time and will be the subject of ongoing review between the post holder and line manager

Records management as required

Data returns as required

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TERMS & CONDITIONS OF SERVICE

The Trust has a range of clinical, operational, financial, health & safety, risk management, human resource, equality & diversity and other policies and procedures. The post holder is expected to be aware of all policies which apply to them and to observe their provisions at all times. Copies of all Trust policies can be found on the Intranet or obtained from the line manager or the Human Resources Department.

Employment in this post is subject to Criminal Records Bureau Disclosure. The post holder may be required to undertake a Disclosure at any time during employment.

Staff are not permitted to smoke on Trust premises, either inside or outside, or inside Trust vehicles.

Staff are expected to undertake all mandatory training and refresher training appropriate to their role, which may include Physical Intervention, Breakaway and Cardio-Pulmonary Resuscitation. If in doubt about which mandatory training applies to this post, advice should be sought from the line manager.

All clinical and hotel services staff who are required to handle food and drink other than for their own consumption must comply with the Food Safety (General Food Hygiene) Regulations 1995. Relevant staff are issued with a 'Food Handlers: Fitness to Work' document on commencement of employment.

The Trust is committed to promoting the welfare of children and vulnerable adults. Staff are expected to be aware of, and comply with their roles and responsibilities in relation to safeguarding vulnerable groups.

Staff are expected to observe the highest standards of care and conduct and to engage constructively with managers, colleagues, service users/carers and others in the course of their duties.

CHANGES

This document represents a description of the job at the date of issue. The Trust will periodically review this job description to ensure that it continues to meet service needs and will involve the post holder in the review process with the aim of reaching agreement on any reasonable changes which may be required. In the event that agreement is not achieved, the Trust reserves the right to insist on reasonable changes following consultation with the post holder.